

Subject: Re: Time Sensitive: Re: Pershing Square Press Conference

From: Louise Capone

Date: 1/31/2020, 12:42 PM

To: Belinda Jackson

CC: Joella Hopkins <joella.hopkins@lacity.org>, Patricia Delgado <Trish.Delgado@lacity.org>, Linda Fisher <linda.fisher@lacity.org>, Sophia Pinacortez <Sophia.Pinacortez@lacity.org>

Yes

The Press conference is being held on Monday Feb 3

Joella has hired a stage, AV, hospitality, and we are loading them in at 5:00am in the morning.

The stage will be 16 X 20. I'm not sure about how big the video screen is and what sound system they are using.

The press conference goes up at 8:30am

Invitations were sent from Joella's and as requested we put it out on our social media.

I asked if after the press conference we could put the video up on our PS website with no response.

That's all I have on this gig.

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On Fri, Jan 31, 2020 at 12:28 PM Belinda Jackson <belinda.jackson@lacity.org> wrote:

Hi

Any update on the press conference Monday? I have not received any information since your last email on January 16th. Thanks

Sent from my iPhone

On Jan 16, 2020, at 5:21 PM, Kenya Wiley <kenya.wiley@lacity.org> wrote:

Done.

On Thu, Jan 16, 2020 at 5:04 PM Belinda Jackson <belinda.jackson@lacity.org> wrote:

Put a hold on my calendar and add to the agenda with Trish.

----- Forwarded message -----

From: **Kenya Wiley** <kenya.wiley@lacity.org>

Date: Thu, Jan 16, 2020 at 4:46 PM

Subject: Re: Pershing Square Press Conference

To: Joella Hopkins <joella.hopkins@lacity.org>

Cc: Patricia Delgado <trish.delgado@lacity.org>, Linda Fisher <linda.fisher@lacity.org>, Belinda Jackson <belinda.jackson@lacity.org>

Great, thanks!

On Thu, Jan 16, 2020 at 4:30 PM Joella Hopkins <joella.hopkins@lacity.org> wrote:

Hi there. Yes, we are looking at Feb 3rd am. I believe 9am.

Best,

Joella Hopkins

DTLA Area Director & Strategic Media

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For regular updates and to sign up for our E-Newsletter, please visit our [Jose Huizar CD 14 website](#).

On Thu, Jan 16, 2020 at 3:36 PM Kenya Wiley <kenya.wiley@lacity.org> wrote:

Hi Joella,

Can you tell me if the press conference is still on? Belinda has another meeting set for that. I will wait to hear from you before responding to invite. Thanks.

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Regards,

Kenya C. Wiley

Secretary of,

Belinda Jackson

Executive Director

Rec and Parks Expo Center

3980 Bill Robertson Ln

Los Angeles, CA 90037

(213) 763-0114 ext 210

www.laparks.org

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Regards,

Kenya C. Wiley

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Belinda Jackson

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Regards,

Kenya C. Wiley

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Louise Capone
Sr. 2 Recreation Director
Pershing Square Outdoor Concert and Event Center
City of Los Angeles Department of Recreation and Parks

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No problems just solutions.